

PART A: COMPLETED BY THE STUDENT

Students with documented disabilities may request necessary accessible alternate housing arrangements. All of the following steps must be completed before a determination of can be made by the Housing Committee:

1. Complete the Housing Accommodation Request Form
 - a. Part A - Completed by the student
 - b. Part B - Completed by the provider
2. Engage in interactive process during the intake meeting with a Disability Resource Center staff member.
3. Housing Committee will meet to review and discuss complete applications
4. Disability Resource Center will email you a decision letter regarding the outcome of the request.

Please understand that the submission of this application does not guarantee that a specific accommodation request will be granted. Housing Accommodations are designed to ensure equal access to the residential environment and may differ from student request and/or provider recommendation.

I have read and understand the required procedure as outlined above in items 1–4. Please type in all the fields and sign below with a digital signature. If you do not know your ID number or campus address, type “DK”.

Please note that an assignment to a specific residence area cannot be guaranteed. All requests will be reviewed by the Housing Committee (Disability Resource Center, Student Health Services, Psychological Counseling Center, Residence Life and any other SUNY New Paltz office that might be relevant to the decision-making process). Requests are for individuals, not for groups of students.

This request is being made for: ☐ Fall ☐ Spring Year: 20_____

I am currently a: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Transfer Student

Please ENTER ALL INFORMATION:

First Name Last MI

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Student ID

On-Campus Address:

Street Apt. No.

City State Zip Code

New Paltz E-mail

(____) _____
Cellphone Number

Student's Signature

Date

Student Letter of Request/Need for Disability-Based Accessible Housing

My disability(ies) is/are:

My disability impacts my ability to function in a traditional hall room assignment in the following ways:

I manage my symptoms outside of the residence hall in the following ways:

The accommodations I am requesting is/are:

If you currently or have previously lived in a residence hall, please describe the challenges and barriers you faced:

Student's Signature

Date

Please submit this completed form and any related questions to DRC-housing@newpaltz.edu